



State of New Hampshire

Department of Health and Human Services

Notice to Employees

The New Hampshire Department of Health and Human Services' Radiological Health Section, ("Agency") has established standards for your protection against radiation hazards and certain options for individuals engaged in work under an Agency license or registration. These standards and options are contained in the New Hampshire Rules for the Control of Radiation ("Rules"). Links can be found on our website at: <http://www.dhhs.nh.gov/dphs/radiological/Rules.htm>

Your employer's responsibility -

Your employer is required to:

- Apply the Rules to work involving sources of radiation.
- Post copies of certain parts of the Rules, any licenses and registration certificates, and operating procedures, which apply to your work, or a notice describing them and their location.
- Develop, document, and implement a radiation protection program and instruct you accordingly.
- Post any Notice of Violation involving radiological working conditions, proposed imposition of civil penalties, and orders.

Your responsibility as a worker -

You should familiarize yourself with those provisions of the Rules and the operating procedures that apply to your work. You should observe the Rules for your own protection and protection of your co-workers. You should report to your employer conditions or activities that are unsafe or could cause accidents or violations of the Rules.

What the Rules cover -

- Limits on exposure to radiation and radioactive material of adults and minors, declared pregnant women and their fetuses, and individual members of the public;
- Measures to be taken after an accidental exposure;
- Personnel monitoring, surveys, and equipment;
- Caution signs, labels, and safety equipment;
- Exposure records and reports;
- Options for workers regarding Agency inspections; and
- Related matters.

Reports on your radiation exposure history -

Your employer must give you a written report:

- If you receive an exposure in excess of any applicable limit as set out in the Part He-P 4020 of the Rules or in a license issued by the Agency.
- If you work where personnel monitoring is required by the Rules. Your employer must advise you annually of your exposure to radiation and intakes of radioactive material and give you a written report of your radiation exposures upon termination of your employment.

Inspections -

- The Radiological Health Section has the authority under state law and the Rules to inspect sources of radiation, activities and records involving sources, and the facilities and premises where they are used or stored.
- You or your representative have a right to accompany inspectors, to speak privately with them, and to bring to an inspector's attention any past or present condition which you believe caused or may cause any overexposure or violation of the Rules.
- You or your representative may file with the Agency a signed, written request for an inspection. The request must give specific grounds for believing that a violation of the law, these Rules, or a condition of a license exists or has occurred.

Inquiries -

Questions about the matters outlined above may be addressed to:

Department of Health and Human Services
Radiological Health Section
29 Hazen Drive
Concord, New Hampshire 03301-6503
Tel. 603-271-4588
Fax 603-225-2325

Posting Requirement

Copies of this notice must be posted in a sufficient number of places to permit individuals working under an Agency license or registration to observe it on the way to or from any work location to which it applies, be conspicuous, and be replaced if defaced or altered.

(Rev.11, 03/2015)